

FLORIDA WIC PROGRAM REJECTED WIC CHECK POLICY

WITHIN 45 DAYS OF "FIRST 46 to 120 DAYS OF "FIRST DAY TO REASON FOR REJECTION DAY TO USE" USE" **NOT PAYABLE** Vendor Stamp Missing/Illegible Stamp clearly and REDEPOSIT Do not send to the state WIC office. **Amount Over Maximum** DO NOT REDEPOSIT SAME Attach a duplicate transaction tape to check and send to Tallahassee SEE BACK FOR ADDITIONAL **INSTRUCTIONS Missing Signature** Contact your local WIC agency **NOT PAYABLE** Vendor Manager to assist in Do not send to the state WIC office. obtaining client's signature. REDEPOSIT after the customer signs the check. **DO NOT RED**EPOSIT Stale Dated (deposited late) **NOT PAYABLE** Do not send to the state WIC office. DO NOT REDEPOSIT Not Our Item SAME (out-of-state WIC check) Send to state of issuance Send rejected check(s) to: Florida WIC Program **Vendor Operations Unit BIN A-16**

*NOTE: Payment will not be considered for any check submitted over 120 days from the "FIRST DAY TO USE."

4052 Bald Cypress Way Tallahassee, FL 32399-1726



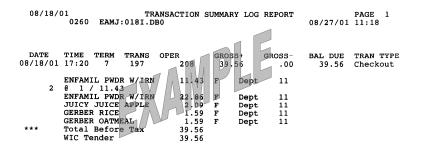
FLORIDA WIC PROGRAM

REQUESTING PAYMENT FOR OVER-MAXIMUM CHECKS

A WIC check will be rejected for payment if it exceeds the statewide maximum amount authorized by the WIC Program. A vendor can appeal for payment of a rejected WIC check by sending the check to the state WIC office for payment consideration. In order for the state WIC office to process payment for a rejected WIC check, the check transaction journal report or tape must be attached to each check submitted. The journal report is necessary for the WIC Program to determine the reason why the check was rejected and to justify the check payment amount you request. When changing the amount originally charged in the "Pay Exactly" box, vendors must write in the correct total purchase price for the foods purchased that are listed on the front of the WIC check. A "training" tape, calculator tape or any other record created subsequent to the check transaction is not an allowable substitute for the journal report.

The WIC Program will authorize reimbursement for the eligible items received by the WIC customer that are listed on the front of the WIC check. A request for payment will be denied for any check submitted without a journal tape. Payment will not be made for items that were not received by the WIC customer, ineligible items, items not listed on the front of the WIC check, items exceeding the number specified or food item weight limits listed on the front of the WIC check, or returned check charges.

Journal Report



If you have any questions please call 1-800-342-3556 or (850) 245-4202.